

The Old Music Hall 106-108 Cowley Road, Oxford, OX4 1JE Tel: +44 (0)1865 403351 Email: <u>info@oxford-school.co.uk</u> Web: <u>www.oxford-school.co.uk</u>

Junior Consent to Travel and Study Form

Under UK law, all people under the age of 18 are regarded as children. For this reason, we require students who are under 18 years old to obtain consent from a parent or guardian before studying at Oxford ILS.

Please complete the spaces and tick relevant boxes where appropriate.

PERSONAL INFORMATION OF THE PARENT					
Student's full name:		Start date of study (DD/MM/YY):	End date of study (DD/MM/YY):		
Parent's name:		Parent's nationality:			
Street and house number:		Town/City with postcode:			
Country:		Email:			
Telephone no. of parent:		Emergency mobile no. of parent:			
The student will be enrolled to study at: Oxford International Language School, The Old Music Hall, 106-108 Cowley Road, Oxford, OX4 1JE, on the following course of the Junior Summer School Programme (please select one):					
1. JS Full Programme	2. JS Weekday Programme	3. JS Classes	4. JS Private Groups/Tuition		
By signing this form I (parent or guardian) give my consent for the student named above to travel to the UK and attend the programme chosen on the dates stated above. I understand and agree (please tick). Students enrolled on the Junior School programme have to keep to the curfew time set by the School and its Homestay providers. This means that my child cannot leave the house after dinner, unless it is for an evening activity					
organised by the School.					
I understand and agree (please tick).					

I understand that for a child aged 13-15 I must arrange for airport pick up and drop off. Please tick one:

- □ I would like Oxford ILS to arrange transport for my child (additional fees apply).
- □ My child will be picked up by his/her parent/guardian at the airport. (Please complete the section 'Accommodation Arrangements' on page 2).

Oxford ILS advises for students aged 16-17 years old to be collected and dropped-off at the airport on arrival and departure. Please tick one:

- □ I am arranging own transport for my child.
- □ I would like Oxford ILS to arrange transport for my child (additional fees apply).
- □ I give consent for my child aged 16 or 17 to travel independently to and from the airport.

I consent that my child may be accommodated within one Homestay provider with another child of the same first language. Please tick one:

□ I understand and agree.

I do not agree.

SAFETY FIRST

To keep your child safe Oxford ILS is will ensure that:

- each student is treated equally regardless of gender, background, nationality or religion
- the student attending the JS programme is under supervision when on the School's premises and during activities and excursions arranged by Oxford ILS
- the student attending the JS programme is in a safe environment when in the School
- the student wears the School's identification card with the emergency number when on the School's premises and during organised activities
- the student has an orientation tour around the School's premises on the first day
- the student receives an induction and a Welcome Pack with important and useful information about the School and Oxford
- the student has support from the Welfare Officer
- all Oxford ILS staff and Homestay providers know their responsibilities and are trained in Safeguarding
- all Oxford ILS staff wear their ID cards
- all Oxford ILS staff are aware of students who require special needs and attention
- in case of an emergency all staff know how to proceed
- students attending the evening activities arranged by the School will be transported after their evening activities to their Homestay accommodation

ADDITIONAL INFORMATION					
Please write any information that may be relevant for your child attending a JS programme (e.g. my child is afraid of heights):					
	EVCURSIONS CONSENT /plag	a complete if your child will	attand the activities)		
ACTIVITIES AND EXCURSIONS CONSENT (please complete if your child will attend the activities)					
I give permission for the student named on the first page of this Form to attend ALL on-site and off-site activities, organised by the School and in accordance to the UK legislation and to travel to/from the School to excursions and activities. Transport may take the form of hired mini bus, taxi, private car, staff car, or other suitable transport methods.					
I understand and	agree (please tick).				
Please indicate whether your child can swim or attend water activities:					
🗆 Yes 🗆 No					
If your do not wish that your child attends an activity please state this in the section 'ADDITIONAL INFORMATION' above with a reason (e.g. Swimming – my child cannot swim).					
ACCOMMODATION	ARRANGEMENTS (please comp				
	Name of the guardian responsible f	or my child in the UK:	Guardian's date of birth: DD/MM/YY		
	A.I.I				
If Oxford ILS is NOT	Address:				
arranging the student's					
accommodation, please					
give us details of the accommodation where	Relationship to the student:				
the student will stay in the	Telephone/mobile number:				
UK.					
	Email address:				
Ovford US is not responsible for accommodation that has not been beeked through the School					
Oxford ILS is not responsible for accommodation that has not been booked through the School.					
I understand and agree (please tick).					
I consent and agree that the person named above (guardian in the UK) has full responsibility for my child (when not at the School) and can be contacted in case of an emergency.					
I understand and agree (please tick).					
I, the parent and guardian of the child will provide you with a copy of our passports, if the child requires visa.					
I understand and agree (please tick).					
OTHER CONSENT FOR ALL JS PROGRAMMES					
Please Note: Your child will not be supervised by Oxford ILS staff or the Homestay provider: During travel to/from the					
School, during travel to/from the Homestay provider, during travel to/from scheduled activities, during any other time outside of the scheduled timetable or scheduled activities, and when not in their homestay accommodation.					
 I understand and agree (please tick). 					
DECLARATION By signing this form I agree that:					
I have completed the form with the information to the best of my knowledge.					
 The School may contact me, if necessary. I understand that my child has to comply with the Student Code of Conduct and Student Welfare Policy available on the website. I understand that if he/she is in breach 					
of these regulations the School may take disciplinary action against him/her.					
 I have read and understood Oxford ILS Safeguarding Policy Information for Parents and Guardians and the Junior School Terms and Conditions. I have read and understood the Oxford ILS Privacy Policy. 					
If the student needs First Aid or medical treatment including an anaesthetic or an operation, I give permission for Oxford ILS to arrange this.					
Signature of parent:		Signature of guardian:			
Date:		Date:			
DD/MM/YY		DD/MM/YY			
To return the form please scan and email to: <u>info@oxford-school.co.uk</u> , or send by post to:					
Oxford International Language School,					
The Old Music Hall, 106 -108 Cowley Road, OX4 1JE, Oxford, United Kingdom					